

Supporting Successful Transitions

Term 4 - Laying the Foundations

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Plan Ahead

- Begin transition planning by mid-Term 4, the earlier the better.
- Schedule a transition meeting with current and incoming teaching assistants, learning support staff, and families.
- Review IEPs or student profiles and summarise what strategies have worked well.

Prepare the Student

- Introduce next year's changes gradually and positively.
- Create a 'Transition Book' or visual story showing photos of the new classroom teacher, peers, and key areas.
- Offer short visits or walk-throughs of the new environment.
- Highlight what will stay the same (friends, uniform, routines) to maintain a sense of stability.

Maintain Predictability

- Keep end of year routines as consistent as possible.
- Provide countdowns to major events (assemblies, concerts, excursions).

Celebrate and Reflect

- End the year with a positive note by reflecting on achievements and growth.
- Reinforce self-confidence and readiness for the next year.

Teacher Transition Checklist

- ✓ Term 4 transition meetings
- ✓ Share 'Student Profiles' with 2026 teacher
- ✓ Create visual or social story
- ✓ Communicate with family
- ✓ Organise classroom visits
- ✓ Reflection and celebration activity